

Space Utilization Assessment

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and
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Why

Unleashing the Potential of UCF Real Estate

- **Student Success & Well-Being**
 - Enrich student learning experience to create adjacency opportunities for private industry
- **Community & Culture**
 - Streamline connections between UCF and its industry, community, and public partners to create adjacency opportunities for private industry
- **Innovation & Sustainability**
 - Diversify the university's revenue and resource base to provide more availability of space in Foundation buildings to lease to 3rd parties



Data Driven

Understand what we have and how well we are utilizing it.

- Learning Spaces
 - Classrooms
 - Teaching Laboratories
 - Supporting Spaces
- Work Spaces
 - Offices
 - Conference Rooms
- Research Spaces

- Main Campus – inclusive of the leased space and Partnership buildings in Research Park
- Lake Nona Health Sciences Campus
- Downtown Campus
- *Rosen Campus is excluded as it is conducting an in-depth plan update.*

Deliverables

Partnership with Orlando-based firm, DLR Group

- Comprehensive analysis of current office, classroom, and laboratory space use
- Recommendations for increasing instruction utilization and efficiencies given constant enrollment in the future
- Analysis of methods to improve utilization of flexible work arrangements
- Identification of opportunities for re-allocating and re-purposing existing space to meet current needs



Process Focus

Develop processes to inform policy, guide development of tools and set client expectations.

- **Instructional Space**
 - Assess current assignment/scheduling approaches; recommend approaches to improve efficiency, effectiveness, compliance.
 - Document room utilization.
 - Evaluate effectiveness of department-controlled vs centrally-scheduled classrooms.
- **Academic & Administrative Office Space**
 - Gather data on frequency of utilization/analyze primary functions occurring in offices & support spaces.
 - Highlight opportunities for collaboration, shared, hoteling & open office spaces; recommend guidelines.
 - Recommend modification to existing and/or establishment of new space allocation policies.
- **Research Labs**
 - Assess utilization & current practices for assignments.

Engagement

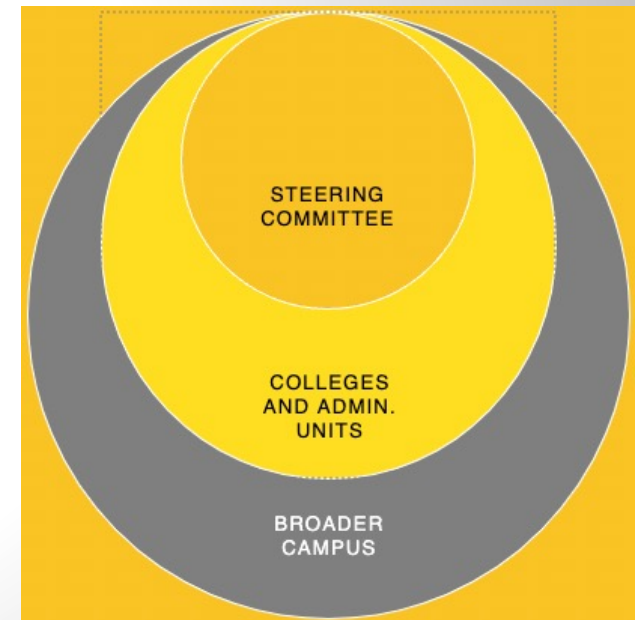
Identify and illustrate the need for changes. Ensure understanding of the implications.

- **Core Planning/Working Group**

- Jon Varnell – VP of Facilities & Business Operations (chair)
- Jon Bates – AVP of Real Estate
- Chuck Reilly – Assistant Vice Provost, Academic Affairs
- Bill Martin – University Architect
- Christy Miranda Perez – Director, Space Utilization
- Brian Boyd – University Registrar
- Dan Gross – UCF Foundation Real Estate & Facilities Ops

- **Focus Groups**

- Each college and administrative unit
 - Rosen College of Hospitality Management excluded, focused planning effort for their campus in process
- Communicate specific needs to consultants



Timeline

Milestones and action items.

